



Rochester Figure Skating Club Board of Directors Meeting Minutes

December 17, 2018

7:00 p.m. | Rochester Recreation Center | Bob Fick Room



RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

Board Members Present: Tamika Ballard, Jennifer Brehm (Secretary), Fawn Hangge (Treasurer), John Kappler (President), Elizabeth Rice, Darin Tosse

Absent: Andrew Schram, Amanda Roe

Others Present: Kari Sackett, Maureen Schembri-Wismayer, Sarah Germer

Call to Order: Motion made by J. Kappler seconded by T. Ballard at 7:00pm. Shout out to Laura Schroeder and team for a successful Holiday Exhibition show. Shout out for outstanding club participation and sales for poinsettias.

Consent Agenda: Motion by J. Brehm to approve consent agenda, seconded by T. Ballard

1. October 2018 Board of Directors Minutes
2. L2S Director Report
3. Synchro Director Reports - November and December
4. TCFSA November Notes

Reports

- 1) Junior Board Report- Halloween party went great. Holiday party was last weekend and Board members made tie-blankets for the Ronald McDonald House. Board is considering sending out reminders on locker room etiquette. Did Toys for Tots at Blades to Ballet and was successful. Clothing orders were submitted.
- 2) Treasurer's Report- Budget is favorable
 - a) Director's Report- Ice costs are increasing, discussion on increasing the per unit cost by 5 cents. F Hangge made a motion to increase the per unit ice cost by 5 cents beginning with the School Year Contract 2019-2020. Motion seconded by E. Rice. Interim ice costs will also increase from \$2.50 to \$3.00 per unit beginning with Summer 2019 Interim.
 - b) Draft of Summer Schedule 2019 is prepared, coaches have approved.
 - c) An off-ice room at 125 Live will be ready for us to use in the coming months (tentative January 2019). This room includes storage, mirrors, flooring, and time selection. Rate is \$25/hr with benefits for RFSC members.
 - d) L2S Office- a design and bid has been submitted, but bid is too expensive. Will submit the design to Ed to see if the City Council would approve the office space.
- 3) President's Report-
 - a) Hiawathaland- 252 skaters, 26 more than last year.
 - b) Disney on Ice offer to meet skaters after the show, but the after-show meet and greet was cancelled.

- c) TCFSA policy of club reps- can only send a substitute once a year and must notify TCFSA by 5pm the day of the meeting.
- d) Need a locker room monitor chair. This person fills in for others who don't show up for their volunteer shifts. The chair needs to be SafeSport certified.
- e) December Board Meeting for 2019 will be cancelled

New Business

- 1. Fundraising guidelines/parameters- Teams/coaches must clear all fundraisers with the Executive Director to avoid duplicating fundraisers with companies. All fundraisers must be under RFSC and cannot be individual teams only.

In-Flight Initiative Updates

- 1. Carpets- John- Just need to buy them.
- 2. Trophy Case- Darin/John- On hold while we sort out L2S office costs.
- 3. On-ice Video Recording System- Andy/Darin
- 4. Vision and Mission- Review

Open Forum: Need to review website and update several areas.

Adjournment: A motion was made to adjourn by J. Kappler at 9:39pm, seconded by E. Rice.

Respectfully submitted, Jennifer Brehm, Board Secretary, Rochester Figure Skating Club

Learn2Skate Board Report

November 2018

- **Fall 2:** classes are 30-minute classes and separate practice time. Fall 2 started October 29 and goes until December 22 (7 weeks). Explorers 2 follow the same 7-week schedule. There are no classes on Thanksgiving week.
- We have the Winter package offered again which includes Winter 1 L2S classes, Learn2compete, and show. The winter package was started last Fall 2017.
- There was L2S show information days during the week of 11/12. Show committee chairs talked with L2S families about the show and Winter Package. L2S registration days during the week of 11/26. Show committee chairs took costume measurements to get the necessary information L2S families needed to have when they registered for the show.

<u>Fall 2, 2018</u>	<u>Fall 2, 2017</u>
Skaters-373	Skaters-328
Starts-470	Starts-480

December

- **Fall 2:** This week 12/17-12/22 is L2S testing week. There will not be classes during the Winter break.
- **Winter 1:** Winter 1 classes start on January 7-February 23 with the week of January 28- February 2 due to the Hiawathaland competition. Winter 1 is a 6 week session with the exception of the Explorers 2 class which will be 9 weeks.
- **Winter 2:** Winter 2 classes start on March 2-April 20 with no classes on the Saturday, March 23 (due to the Return of the Robin)and the week of March 25-March 30 (due to Rochester Public Schools Spring Break). Learn2skate show rehearsals start March 16 (Saturday)- April 20.

Synchronized Director's report to the Board for November 2018

I spent time on the following things:

- Moved a skater up to the Pre Juvenile team taking that team up to 10 skaters. This reduced the team fee for skaters.
- Sent an email about the poinsettia fundraiser and its importance to all three teams. Followed up with another email near the deadline.
- Communicating to the Fall 2 Synchro Skills team parents how things work after our fall classes finish and how their skater can continue on to the competitive team. I believe this is helping push some skaters into introductory or contract skating since this year we are requiring that to be part of the competitive team.
- Lots of communications regarding Maplewood competition, registration for Fall 2, costumes, and extra practices.
- Gave Tim & Kari information for Spring Fling class.
- Set one date and am working on others for Grizzlies game exhibitions.
- Corrected some of the updated information for our website with Tim.
- Communications about sponsorships.
- Various and assorted communications about the teams with managers and parents.

I am pleased to report that with Anne's help the synchro and many other trophies and plaques are back in the cabinets.

- Vikki Dalquist

Synchronized Director's report to the Board for December 2018

I spent time on the following things:

- Communications finalizing which skaters will be on to the competitive Synchro Skills 2 team.
- Sent emails about the car wash card fundraiser to all teams.
- Lots of communications regarding Maplewood competition, Holiday exhibition, costumes, practice outfits, and extra practices.
- Working on Grizzlies game exhibitions for the skills team.
- Reminded skaters about good behavior at competitions and explained the Kari Thorsen spirit award for the upcoming Maplewood competition.
- Fixed a cut in the Pre Juv program music and distributed an mp3 copy to all team members.
- Various and assorted communications about the teams with managers and parents.

- Vikki Dalquist

TCFSA Meeting Notes – 11/12/2018 – John Kappler

TCFSA raised \$84K for Scott Cares

MN State planned for August 15-17, 2019

All sanctioned events should have locker monitors. They must be SS trained and background checked.

For competitions, skaters 18 and older are supposed to be in a different locker room.

Ice Shows have the same rules as competitions.

MN skating scholarship applications due in Feb. – Gold Freestyle, Senior in HS.

Test credit through competition is supposed to be anonymous with the exception of the Technical Consultant.

Effective Jan. 1, 2019 – no more test fee payments to TCFSA.

Next meeting: January 14, 2019.