

Rochester Figure Skating Club
Board of Director's Meeting
Minutes Monday |December 19, 2016
7:00 p.m. | Rochester Recreation Center| Bob Fick Room

Board members Present: Steve Beery, Jennifer Brehm, Tammi Desens, Jeff Germer, John Kappler, Amanda Mikhail, Janis Miller, Tam Husman, Andy Schram

Absent: Kelly Corbin, Lori Jean Engle, Jana Janosik

The meeting was called to order at 7:05 p.m. by Amanda Mikhail, RFSC Board President and conducted in the following order.

President's Report – Amanda Mikhail:

- *Amanda shared that the Safesport conduct email was distributed to club members.*

Director's Report – Maureen Schembri Wismayer:

- *Maureen shared that she is continuing discussions with 125 Live on potential program offerings for RFSC members.*
- *We have begun soliciting advertisements for the Ice Show*
- *We have re-negotiated our morning ice rate with the Rec center. Changes include slightly reduced morning timeframe and lower rate for morning ice.*
- *Maureen shared feedback from coaches concerning issues with music players. Andy Schram proposed participating in a future coaches meeting to discuss options.*
- *Maureen shared the adaptive skating program will begin in January and is currently scheduled for 11:30-12:00pm on Saturdays.*

Secretary's Report – Jana Janosik (absent):

- *In Jana's absence, Amanda Mikhail asked if there were revisions to the November meeting minutes, there were none.*
- *Andy motioned to approve the November minutes, Jennifer seconded; all in favor*

Treasurer's Report – Tammi Desens:

- *November Revenue: \$90,000; expenses: \$120,000*
- *Ice expense from UGL came through in the month (\$46K)*

Hiawathaland Report – John Kappler:

- *Registration below prior years with 210 individual skaters currently registered (averaged 274 skaters over last 3 years).*
- *Number of synchro teams competing is down (betw 10-15 teams in previous 3 years, this year 5, 2 of which are Rochester teams). This may be a result of timing in relation to Synchro Mids which will be held in North Dakota the weekend of January 28 (the weekend before Hiawathaland).*

Operations Discussion – All:

- *Follow-up discussion of budget for office furnishing: Discussions continued regarding Maureen’s requested approval to purchase office furnishings. During the November meeting, it was communicated that this spend had already been approved with the commencement of the rec center renovation budget. Maureen (not present at the November meeting) later clarified that this was not the case. The previously approved funds were spent on computers for the office. Maureen shared that the funds she is currently requesting would be used for office furniture including desks, a table and file cabinets. She is also researching the cost of a new office door with a window. Andy made a motion to approve spend of up to \$7,000 on office furnishings, John seconded.*
- *Volunteer Hours tracking: The board discussed tracking of volunteer hours and how this process might be improved. Feedback indicates members would like access to a tool that would allow them to view where they stand with volunteer hours at any point during the year (envisioning a tool rather than email correspondence with the office). Andy and Maureen volunteered to meet offline to review potential options.*

Adjourn – Janis made a motion to adjourn, Andy seconded. Meeting adjourned at 8:20pm.