

Rochester Figure Skating Club

Board of Directors Meeting Minutes

Monday | September 19 | 2016

7:00 p.m. | Rochester Recreation Center | Bob Fick Room

RFSC Mission statement

The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

Board Members Present: Steve Beery, Jennifer Brehm, Kelly Corbin, Tammi Desens, Lori Jean Engle, Jeff Germer, Jana Janosik, John Kappler, Amanda Mikhail, Janis Miller, Andy Schram.

Absent: Tam Husman

Others Present: Maureen Schembri Wismayer, Laura Schroeder, Elizabeth Thornton, Lindsey Packer, Tim Rinkel, Vikki Dalquist, Noelle Nelson.

The meeting was called to order at 7:09pm by Amanda Mikhail, and a vote was made to accept the agenda in the following order:

Upper Great Lakes Regionals Report – Laura Schroeder:

- There are between 780 and 800 qualifying and non-qualifying competitors registered.
- Doodles for volunteer sign up is up on the website
 - Volunteers will be able to choose times, not specific jobs, but will be able to preference certain jobs if desired.
 - Any volunteer signing up for 3 or more shifts will receive an all-event pass.
 - Amanda Mikhail (volunteer chair) informed that we need 40 volunteers per shift, 3-4 shifts per day.
 - There was discussion on how all the shifts will be filled and the possibility of approaching local service organizations for help.
 - There was discussion on where kids should and should not be placed as volunteers.
- Due to practice ice sign up confusion for the qualifying event, there will now be the opportunity for competitors to purchase official practice ice at the event, which is not typical for Regionals.
- Laura stated there will be one or two committee meetings planned again before the event.

President's Report – Amanda Mikhail:

- Amanda will be attending the next coaches' meeting.
- She reminded the Board members and other present that the Executive Board members meet for 30 minutes before every board meeting to tee up items that will be included on future agendas. The purpose is to gather all necessary information before bringing items to Board meetings for a vote or a decision.

Director's Report – Maureen Schembri Wismayer:

- Our regular ice schedule at the rec center will remain the same during UGL week with the possibility of selling some of those spots to competitors from other participating clubs.
- The old RFSC office off the skate change area will soon be the skate rental storage, shared with RFSC during Learn2Skate times.
 - Anne, RFSC Office Manager, will be using this office during Learn2Skate classes.
 - Andy mentioned the need for Anne to have a computer and other supplies in this space.

- The schedule for the 2017-2018 school year is now being negotiated.
- Construction update: there may be ice closings from the first of May to the middle of June 2016.
- To reduce ice costs, Maureen is working with Ed on the possibility of taking back the 8:30-9:15am ice Monday-Friday which has had low numbers.
- RFSC was able to sell Graham ice time spots to St. Paul FSC, which helped cover costs of the open sessions at Graham.

Junior Board Report – Noelle Nelson:

- Junior Board members are planning the RFSC Halloween party on October 29th.
- Lindsey Packer, L2S Director, asked Noelle to keep her in the loop on the details of the party for L2S communications.
- Locker room clean-up dates are being set for the year.

Secretary's Report – Jana Janosik:

- Jana asked if everyone had a chance to review the August minutes, and if there were any corrections or suggested changes. There were no changes requested.
- Kelly motions to approve August minutes, Lori Jean seconds, All in favor.

Treasurer's Report – Tammi Desens:

- UGL Regionals numbers will be recognized next year.
- RFSC has accounts at Both Wells Fargo and Bremer Banks.
 - Some of our funds will be transferred from Wells Fargo to Bremer in order to keep our balances under the FDIC insured limit.
 - Tammi will be speaking with a Bremer representative about future financial planning.
- Ice Show net income is higher than previously thought due to some numbers being misplaced in other sections of the budget.

TCFSA Report – Kelly Corbin:

- Kelly explained the following that she included in a previous email to the Board and Club Leaders:
- “National financials were significantly lower than 2008, likely due to Worlds being in the US in 2015 as well. TCFSA made \$67,537.68 from hosting the competition where as in 2008 they made \$240,488.87. USFS will be making changes to the revenue share to ensure it's a more profitable endeavor in the future, however there is little appetite for TCFSA to host again.
- MN State Competition profit was \$4.30 with 196 skaters which is an average amount of skaters.”

Ice Show Report – Tim Rinkel:

- Amanda first explained that Exec. Board previously met with show chairs to discuss ideas on increasing enrollment and interest of L2S skaters.
- Starting with the 2018 show there is a plan to implement an “opt-out” format for L2S skaters, which means that all skaters will be assumed to be included in the show unless they specifically opt out.
- The new plan will be presented in a “package deal” that includes registration and fees for Fall 2 and Winter 1 sessions as well as the show session and costume fees.
- Janis requested for consideration on the possibility for contract skaters to interact with L2S skaters. An example: performing a show number sample in costume during an L2S class.
- Kelly emphasized her appreciation for the detailed report and the efforts to keep communications open between Show Chairs and Board Members.

- A new vote was needed for the 2016-2017 budget to include the Ice Show projections.
 - Steve motions, John seconds, All in favor.

Locker Room Policy – Steve Beery

- Steve revised the locker room policy to include addressing violators who do not have a locker room contract.
- Andy motions to approve the revised policy, Jennifer seconds, All in favor.

Adjournment:

- Kelly motions to adjourn the Board meeting, Janis seconds, All in favor.

See next page for Consent Agenda reports.

Consent Agenda:

Learn2Skate Report

Board Report 9/19/2016

- Fall 1 (as of 9/11/2016)
 - Kids- 171
 - Starts- 229
 - Compared Fall 1 2015 (213 kids; 304 starts)
 - Compared Fall 1 2014 (201 kids; 301 starts)
- Explorers 2 – Plans for Bring a Friend/Come Try It day on September 26
- Set up a Learn2Skate table and handed out Learn2Skate information at a Come Try It Hockey Day with the Rochester Youth Hockey Association on September 10
 - Will have another one on September 17
- Ice Show – Plans to increase Learn2Skate participation through publicizing and increasing awareness

Synchronized Director's report to the Board for September 2016

I spent time on the following things:

- Chose a competition outfit for the “Synchro Skills” team after looking at options, getting fabric samples, communicating with Kristina and The Line Up.
- Finished with synchro camp items by sending thank you notes and giving small gifts to helpers.
- Began the team renewal process for the Pre Juvenile team and asked Anne to finish with the office part of this.
- Communicated with the Maplewood synchro competition chair about planned days/dates which have been changed from previous years.
- Finalized budget info from summer classes and camp and sent this to Maureen. We came out \$650 ahead on classes and \$580 on camp.
- Prepared & sent out information to the Pre Juvenile team parents and I am preparing for a parent meeting on September 15th.
- Had a long meeting with my new team managers for the Pre Juvenile team, Denise Abbott and Janis Miller.
- Requested checks for Samantha Romenesko & Karlyn Leth for their help this summer.
- Met with Maureen regarding the synchro budget.
- Sent more updates to Tim Rinkel for the website.
- Answered emails from parents with questions about synchro.
- Various and assorted communications regarding the teams and situations & issues that needed attention.

The Adult team has 10 skaters at this point with 2 or 3 planning on trying it out the first week and then deciding if they will join. The team will compete at Maplewood, Hiawathaland, and Mids and then be finished this season.

- Vikki Dalquist