

# Rochester Figure Skating Club Board of Directors Meeting Agenda

March 27, 2023

7:00 p.m. | Bob Fick Room

**RFSC Mission statement:** The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members:** Jennifer Brehm, David Cooper, Fawn Hangge, Lisa Lee, Mark O'Byrne, Elizabeth Rice, Terri Ufkin

**Absent:** Erin Kirmis-Stein, Amanda Roe

**Additional Participants:** Payton Kappler, Maureen S Wismayer

**Call to Order:** Call to order at 7:05pm by M. O'Bryne, seconded by J. Brehm

**Consent Agenda:** Call to approve the Consent agenda, motion made by J. Brehm, seconded by F. Hangge

1. February 2023 Board of Directors Meeting Minutes
2. Synchro Director's Report (included in this document)
3. Learn-to-Skate (L2S) Director's Report (included in this document)

## Reports

1. Junior Board Report- Finalized goodie bag items for L2S kids during Ice Show. Senior posters will be displayed again during Ice Show. Locker room door handle needs to be fixed, Maureen has notified the Rec Center and it is on their list to fix. Post-It notes placed on the lockers of skaters who still need to complete locker room cleanups. Adjusted a few locker room cleanup times/dates. Maureen requested the Junior Board to decorate the South rink for the June camp.

2. Director's Report-

- Camp with guests from Colorado. On-ice, off-ice, classes, private lessons. Limited to 30 skaters. \$400 for three days. 10:00am-5:00pm. June 12-14, 2023.
- Performance workshop- 2 in July, 1 in August, ran by Shannon. Monday, 45 min session before Explorers, every 2-weeks for 3 sessions. The interest in this

workshop will be looked at to consider adding this on through the school year.

- Test Sessions- test numbers have greatly declined. Costs have increased. Eventually RFSC may have to increase the fee. RFSC has made adjustments to the schedule, RFSC will offer test sessions approximately every 2 months.

3. President's Report- Governing Board meeting is coming up, in Las Vegas this year.

4. Treasurer's Report- budget is on track. Fiscal year ends at the end of August. Audit fee is a little higher because we didn't do it last year so they charge more to go back further in the books.

## **Discussion/Decisions**

1. Locker Room update -

- plans to build/create a changing space in the current locker room and reconfigure the space. Goal is to make sure there is a safe space, and is also inclusive. Maureen has provided the square footage, Mark is going to draft some options on how the spaces can be laid out.
- Fawn is going to get supplies to put up a 'temporary' changing space in the locker room
- Speed skaters are no longer using the Rec Center ice, so the area along the North rink will be vacated. Maureen has requested that bleachers be added there so skaters can use that area to hang out at, along with parents/spectators.

2. Spiritwear Orders timeline- Shop will go live the beginning of April and will be live through show week to give ample time to communicate and order. Some merch will have minimums to be met.

3. Ice Show- There will be a Hall of Fame Volunteer Award. A motion was made by F. Hangge to approve the purchase up to \$100 for a trophy for the Hall of Fame Volunteer award. Motion passed unanimously.

4. Board Members-

- a. Attendance-
- b. Terms expiring/Recruiting- Fawn shared a document showing the current Board members, along with the terms for each member. By 2025, this entire Board's terms expire. Three Board members terms are expiring in May. Fawn created a poster to post. During Ice Show rehearsals week, the

Board could set up a table and promote becoming a Board member to the parents that are hanging around the rink.

5. Banquet- Banquet will be held May 21, 2023 at 125 Live. Set up will begin at 5:30pm. Banquet is scheduled to end by 8:00pm.

- Suggestion to recognize skaters test levels, but have all the skaters/levels listed in the program, but only call up the skaters that are able to attend (have the skaters highlight their name when they arrive so we know who is there).
- Will highlight seniors, Shindy Shandy, Lettering, have a brief Board meeting
- Fawn will get tablecloths and balloon arrangements
- RFSC will provide pizza (Costco), salad (Costco), water (Costco) & cookie cakes (Target). Plates and utensils will be provided also.

6. Volunteer/Chair positions Spreadsheet- The Club has a lot of open, and soon-to-be open volunteer positions.

- Apparel  
Ice Show Chair  
Safe Sport  
Lettering (mentor 2023/24, take over 2024/25)  
Holiday Exhibition  
Hiawathaland Chair  
Ice Show Ads  
Parade?

7. Holiday Exhibition re-vamp- Need a parent volunteer to organize this. Looking for ways to build the event back up. Do the potluck or some type of supper. Skaters could do a small gift exchange. We could do a raffle with donated gifts. Do fun games/races in between groups. Maybe a family open skate.

## **Open Forum**

## **Adjournment**

A motion was made to adjourn by J. Brehm, seconded by T. Ufkin at 9:46pm.